



ΠΑΝΕΠΙΣΤΗΜΙΟ  
**ΠΑΤΡΩΝ**  
UNIVERSITY OF PATRAS



UNIVERSITY  
*of* NICOSIA

**SCHOOL OF ECONOMICS AND BUSINESS  
DEPARTMENT OF TOURISM MANAGEMENT  
UNIVERSITY OF PATRAS**  
**Jointly with the University of Nicosia**

**MSc. in “Hospitality and Services Management”**

**Annex D4.4**

**Academic Advisor**

**January 2026**

## **DECISION OF THE COORDINATING BODY**

OF THE JOINT POSTGRADUATE PROGRAMME “HOSPITALITY AND SERVICES MANAGEMENT” OF THE UNIVERSITIES OF NICOSIA AND PATRAS REGARDING THE FUNCTION OF THE ACADEMIC ADVISOR

The Three-Member Steering Committee, aiming at extending the role of the Academic Advisor, which is already in place at the University of Nicosia (the lead institution), has decided to also implement it within the framework of the Master’s Thesis and the Internship of the joint MSc., undertaken with the University of Patras.

Taking into account the nature of the work (specifically the face-to-face delivery) and the requirements of the Internship, and following extensive discussion and an exchange of views with all involved stakeholders, the following Regulation is established. This Regulation may be revised or supplemented by newer decisions and will be made known to the students.

### **FUNCTION OF THE ACADEMIC ADVISOR**

In the Joint Postgraduate Programme (Joint MSc.) “Hospitality and Services Management”, in accordance with the decision of the Three-Member Steering Committee, the function of the Academic Advisor is being extended to also cover the third semester of studies. This semester includes the Internship and the Master's Thesis. The Academic Advisor functions as a complementary layer to the Personal Internship Advisors and the Thesis Supervisors, with the specific goal of improving the quality of studies and providing targeted academic and professional guidance to postgraduate students.

The Academic Advisors of the University of Nicosia, in cooperation with the Personal Internship Advisors and the Thesis Supervisors:

- Provide guidance to students regarding the course of their internship and thesis.
- Discuss and advise students on academic or practical issues that might arise during their studies.
- Inform and support students regarding their professional prospects and future development.
- Maintain regular communication with students to provide guidance on any issue related to their studies.

Furthermore, faculty members (DEP) or Special Teaching Staff (EDIP) of the Department of Tourism Management at the University of Patras, provided they have experience in supervising internships and theses, may assume the role of Academic Advisor. Their role focuses on the continuous support of the Personal Internship Advisors and the linking of students with the Department of Tourism Management.

Each Academic Advisor may supervise up to two groups of students, unless increased needs arise.

Their duties include:

- Cooperation with the Personal Internship Advisor or Thesis Supervisor, the Internship Coordinator, and the Scientific Coordinator of the Programme from the University of Patras side.
- Participation in the allocation and supervision of students, together with the Personal Internship Advisors and Thesis Supervisors.
- Monitoring the path and progress of students during the internship and the thesis.
- Ensuring the correct implementation of Programme procedures.
- Participation in teleconferences for the monitoring and coordination of student groups.
- Intervention and contribution to the resolution of institutional or organizational issues concerning the Internship or the Thesis.

### **The Steering Committee**